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Contracting

LOCAL PURCHASE PROGRAM**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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AFI 64-109, 4 May 1994, is supplemented as follows:

2. Instructions for preparing an AF Form 9 are provided at [Attachment 1](#). [Attachment 2](#) and [Attachment 3](#) contain a list of procurement source classes (PSC) which are used as group stock numbers when preparing an AF Form 9 for commodity, service, and construction requirements. Extended stock number listings are found in the Academy AF Form 9 Guide which can be obtained from Management Analysis and Support (10 ABW/LGCW).

3.2.1. The following lead-time parameters and end-of-year cut-off dates are established for local purchase support to include supplies, services, or construction requirements. Use of the International Merchant Purchase Authorization Card (IMPAC) Government credit card is also addressed.

| Est Monetary Value of AF Form 9 | PWS/SOW/ SOO Re-view(Note 1) | Contract Solicitation Preparation | Bid Time | Award Preparation | Minimum Lead Time (Note 2) |
|-----------------------------------|------------------------------|-----------------------------------|----------|-------------------|----------------------------|
| \$0-\$2,500* | 0-5** | 1** | 1** | 1** | 15** |
| \$2,501-\$25K | 0-15 | 5 | 7 | 3 | 30 |
| \$25.01K-\$100 K | 0-10 | 15 | 5-10 | 5 | 40 |
| \$100K-\$5.0M* ** | 0-10 | 15 | 5-10 | 5 | 40 |
| Over \$25.01K for Construction | 30 | 20 | 30 | 45 | 120 |
| * \$2,000 limit for construction. | | | | | |

** Time frames shown if requirement is prohibited from purchase via IMPAC and must be purchased by 10 ABW/LGC personnel.

*** Purchase of commercial commodities and services using simplified acquisition procedures under test program through December 1999.

NOTES: 1. Any request for purchase which contains a statement of work (SOW), statement of objectives (SOO), complex specification, or performance work statement (PWS), requires review prior to actual purchase request submission. Lead times shown above are required for Contracting (10 ABW/LGC) personnel to review the SOW/specification, determine its adequacy for bidding and administration purposes, and have any discrepancies resolved. 10 ABW/LGC review will normally not exceed 5 workdays. Prompt correction of any deficiencies in the document by the customer is imperative to avoid delays in the acquisition. If necessary, the customer OPR should be available to meet with 10 ABW/LGC during the review process. Proposed construction contracts over \$100,000 require a joint review of the specifications by the Engineering Construction Flight (510CES/CEC) and Construction (10 ABW/LGCC) personnel. Proposed service contracts require Environmental and Bioenvironmental Engineering review, and if over \$100,000, require a joint review of the SOW/SOO/PWS by the Contractor Oversight Review Element (10 ABW/LGCQ) and Services (10 ABW/LGCV) personnel according to AFMAN 64-108. Purchase request packages which have not fulfilled these review requirements may experience delays after the purchase request packages are submitted to 10 ABW/LGC. 2. This is the estimated lead time for purchase requests for noncomplex acquisitions when competition is anticipated. Commercial Acquisitions over \$100,000 but not greater than \$5 million may be purchased using Simplified Acquisition Procedures (SAP) until December 1999. SAP provides an accelerated method of procurement. Acquisitions over \$100,000, other than those available on contract or by SAP, are above the Simplified Acquisition Threshold and require purchase using either sealed bidding techniques or negotiation procedures. Sealed Bidding procurements require 120 days to award. Negotiated acquisitions require additional lead time of 30 to 90 days to conduct negotiations, obtain Defense Contract Audit Agency (DCAA) audits, conduct source selections, and so forth. Source Selections require approximately 9 to 12 months from receipt of the requirement in 10 ABW/LGC to contract award. The contract specialist, in conjunction with the responsible technical office, will establish a specific contracting plan for individual requirements.

3.2.1.2. Under Simplified Acquisition Procedures (SAP) and Thresholds, Commodities and Services under \$2,500 may be purchased using Micro Purchase procedures. Construction purchases are limited to \$2,000 or less for Micro Purchase. Maximum use of IMPAC is highly encouraged. Under these dollar thresholds, purchases may be made without seeking competition, provided the price appears to be fair and reasonable. Micro Purchase is exempt from both the Small Business and the Buy American Acts; however, the mandatory sources of supply such as the Federal Prison Industries, National Institute for the Blind, and Other Severely Disabled still apply. 10 ABW/LGC will process commercial commodities/services purchases which fall between \$25,000 and \$5 million under SAP until December 1999. 10 ABW/LGC will process noncommercial commodities/services and all construction which fall between \$25,000 and \$100,000 under regular procurement procedures. Requirements within these dollar thresholds must be advertised for a minimum of 15 days prior to requesting price quotations. Priority and priority walk-through purchases no longer require a memorandum of urgency justification. It is a goal of 10 ABW/LGC to purchase items using SAP within 15 days. For planning purposes, the following priority categories and purchasing times apply:

3.2.1.2.1. Routine Requests. With adequate planning, most requests should be identified and processed as routine. Allow 10 to 30 days from submittal of the request to purchase.

3.2.1.2.2. Priority Requests. Maximum use of IMPAC is highly encouraged where appropriate. Other priority requests may be used in a limited number of situations where planning is not possible or practical, and there is an urgent need for an item which exceeds the IMPAC threshold or authority and will result in a significant mission impact if the item is not purchased on an expedited basis. Allow 5 to 9 days from submittal to purchase. Funding documents for priority requests may be hand-carried through Accounting and Finance Material (10 ABW/FMFM) for funds certification and to 10 ABW/LGC for processing. If handcarried, the purchase will be processed immediately, workload permitting. If workload does not permit, the purchase will be processed no later than 2 days from receipt.

3.2.1.2.3. Emergency Walk-Through Requests. Maximum use of IMPAC is highly encouraged where appropriate. Emergency requests which exceed IMPAC threshold or authority is usually processed while you wait. It is used when there is an emergency situation causing an immediate need for an item or service which is locally available. The customer must be able to go pick up the item or have the service accomplished immediately. An emergency situation exists when an organization will suffer significant mission impact, a safety degradation, or expense if the item or service is not obtained immediately and there are no practical "work-around" plans. Funding documents for priority requests must be hand-carried through 10 ABW/FMFM for funds certification and then to 10 ABW/LGC.

3.2.1.3. There are statements which must appear on each AF Form 9 submitted to 10 ABW/LGC for processing. Pictorial examples of AF Forms 9 with varying statements are illustrated in the Academy AF Form 9 Guide, pages S1 through S6. Required statements and their applicability are outlined, in part, as follows:

3.2.1.3.1. The following statement should appear on all AF Forms 9:

"I HAVE REVIEWED THE REQUIREMENT, INCLUDING AVAILABLE TECHNICAL DOCUMENTATION, AND BELIEVE THAT IT DOES NOT REQUIRE THE CONTRACTOR TO USE CLASS I OZONE DEPLETING CHEMICALS (ODCs) (OR SUBSTANCE) IN PERFORMANCE OF THE CONTRACT, NOR DOES IT REQUIRE DELIVERY OF A SEPARATELY IDENTIFIABLE CLASS I ODC AS AN ITEM OF SUPPLY OR AS A PART OF THE SERVICE."

3.2.1.3.2. The following statements should appear on AF Form 9 requests for equipment repair services:

"SERVICES NONPERSONAL: TO FURNISH ALL LABOR, TOOLS, PARTS, MATERIALS, FACILITIES AND TRANSPORTATION NECESSARY TO TEAR DOWN, INSPECT, QUOTE, AND REPAIR ITEM LISTED BELOW."

3.2.1.3.2.1. The name of equipment requiring repair should appear on the AF Form 9, along with the equipment make, model, and serial number. If on-site repair is required, that should be specified. The point of contact with the corresponding telephone number, the original acquisition cost, the maximum repair allowance (MRA) (calculated using 75 percent of the original purchase cost), and any applicable warranty terms in effect, should also be given. A short description of the item malfunction and suggested sources of repair should appear on this document. Lastly, the following statement should also appear on the AF Form 9:

"I CERTIFY THAT GOVERNMENT REPAIR CAPABILITIES ARE NOT AND CANNOT BE MADE AVAILABLE FOR THE ITEM. I FURTHER CERTIFY THAT I HAVE CONTACTED BASE SUPPLY AND DEPOT REPAIR IS NOT AUTHORIZED."

3.2.1.3.3. The following statements should appear on AF Forms 9 when the requirement is for rental of equipment:

"SERVICES NONPERSONAL: TO FURNISH ALL PARTS, MATERIALS, AND TRANSPORTATION, FOR RENTAL OF THE FOLLOWING EQUIPMENT FOR THE PERIOD INDICATED."

3.2.1.3.3.1. The name of the equipment item requiring rental, the salient characteristics of the rental equipment required, the applicable rental period of time with beginning and ending dates, the delivery, set-up location, if applicable, the suggested rental sources, and the government point of contact with his or her telephone number should appear on the AF Form 9.

3.2.1.3.4. AF Forms 9 for services should contain the following heading and information:

"SERVICES NONPERSONAL: TO FURNISH ALL PARTS, MATERIALS, AND TRANSPORTATION, TO REPLACE THE FOLLOWING ITEM:"

3.2.1.3.4.1. The service required, the location where service is to occur, the government point of contact, telephone number, and suggested sources of service are also required on the AF Form 9.

3.2.1.3.5. AF Form 9 requests for commodities should include the following:

"REQUEST THE PURCHASE OF THE FOLLOWING:"

3.2.1.3.5.1. Information required on the AF Form 9 include the name of the item needed, salient characteristics, the General Services Administration (GSA) contract number, if a GSA contract is available, and suggested sources of supply. If the acquisition is for books, your request must go through the library.

3.2.1.3.6. If the funding on the AF Form 9 is insufficient to award the contract, additional funds should be authorized on a memorandum, referencing the original AF Form 9 information shown in blocks 1, 8, 12, 13, 15, 16, and the total amount. The memorandum must be signed by 10 ABW/FMFM.

3.2.1.3.7. AF Forms 9 requesting that additional funds be added to existing contracts should include the following information:

"REQUEST ADDITIONAL FUNDS BE ADDED TO THE FOLLOWING:"

3.2.1.3.7.1. Information given should include the contract number, the original AF Form 9 number, the name of item or service originally purchased, the applicable timeframe impacted, the government point of contact, the telephone number, and the contractor's name, address, and telephone number.

3.2.1.4. End-of-year cutoff dates for forwarding purchase requests to 10 ABW/LGC to enable obligation of fiscal year funds are as follows:

| Estimated Value of Purchase Request | Type of Acquisition | Date |
|-------------------------------------|---------------------------------|--------|
| \$0-\$2K | Construction | 25 Aug |
| \$0-\$2.5K | Commodities/Services | 25 Sep |
| \$2.01K-\$25K | Construction | 20 Aug |
| \$2,501-\$25K | Commodities/Services | 3 Sep |
| \$25.01K-\$100K | Construction | 1 Aug |
| \$25.01K-\$5M | Commercial Commodities/Services | 15 Aug |

| | | |
|--------------|------------------------|--------|
| \$25K-\$100K | Noncommercial Services | 15 Jun |
| Over \$100K | Construction | 15 Jun |
| Over 100K | Noncommercial Services | 1 Mar |
| Over \$5M | Commodities | 1 May |

3.2.1.4.1. These dates represent the last dates we can accept AF Forms 9 and be able to obligate fiscal year funds involved. These dates are based on requests for purchase of noncomplex supplies, services, and construction using quotations or sealed bidding techniques. Use of negotiated contracting procedures (request for proposal) may increase lead time by 30 to 90 days. Requirements which cannot be contracted for prior to expiration of funds will not be accepted.

3.2.1.5. Requests for rental or lease of equipment including renewals (except FIP, medical items requested by the medical equipment management office, lease not to exceed 30 days, and 365-day rentals of special purpose vehicles) must be coordinated with Equipment Management (10 ABW/LGLSSME) to determine if equipment authorization inventory data (EAID) accounting is required. Contracting action will not begin until evidence (a copy of the approved AF Form 601, **Equipment Action Request**) of such coordination is received from the requesting activity.

3.3.8. All requirements for service contracts expected to exceed a fiscal year total of \$100,000 must be prepared in the performance work statement (PWS) format prescribed in AFMAN 64-108.

3.3.10. Air Force Federal Acquisition Regulation Supplement (AFFARS) Appendix CC outlines procedures to support emergency contracting actions.

Attachment 1**INSTRUCTIONS FOR PREPARING AF FORM 9, REQUEST FOR PURCHASE**

Normally, AF Form 9 is prepared in triplicate. Additional copies may be prepared as required.

A1.1. Number (NO.). Initiating activities that are assigned a stock record account number (SRAN) (for example, Civil Engineering, Transportation, and so forth) under the Base Contracting Automated Systems (BCAS) will insert SRAN and Julian date. For example, if the purchase request number is F73LGC52730100, the composition of that number is as follows:

The first position, "F" indicates an Air Force activity purchase;

The second position, "7" indicates the contracting activity;

The third through sixth positions, for example: "LGC", indicates the origin code (taken from the ship to file and assigned by Contracting);

The seventh through tenth position, "5273" indicates the Julian date on which the AF Form 9 was created;

The eleventh and twelfth positions indicate the sequential number of AF Forms 9 processed on the same Julian date; and

The thirteenth and fourteenth positions should always be zeros.

If there are further questions, the initiating activity should contact Contracting (10 ABW/LGC).

A1.2. Date. Enter the date of preparation.

A1.3. Class. Enter national stock class of supplies or equipment. Services/construction stock numbers are listed in attachment 2.

A1.4. Contract, Purchase Order, or Delivery Order Number. No entry required.

A1.5. Installation. Enter the name of the base or installation.

A1.6. Through. Enter the name or symbols of the offices through which the request must be routed (for example, responsibility center, cost center, Financial Analysis (10 ABW/FMA)) to Financial Management (10 ABW/FM). Additionally, purchase requests for systems furniture are required to be coordinated through the 510 Civil Engineer Squadron (510 CES) and the 10th Communications Squadron (10 CS) prior to sending them to 10 ABW/LGC.

A1.7. From. Enter responsibility center and cost center (RC/CC), element and expense investment code (EEIC), and the office symbol of the initiating office.

A1.8. Purchased For. Identify the organization requiring the purchase.

A1.9. For Delivery To. Enter SRAN, building and room numbers when delivery of items or services is desired to the address identical for that SRAN (as stated in item 1 of these instructions). If repetitive delivery of items or services will be desired at a different location than that of the initiating SRAN, contact 10 ABW/LGC, PR Control, for assignment of a supplementary ship-to address. If nonrepetitive delivery is desired at a different location than that of the initiating SRAN, enter building and room numbers only. If off base, include the name and location of installation. Items requiring a forklift or pallet jack to offload should be addressed to TMO. Customers can make proper arrangements with Vehicle Operations for delivery to proper location.

A1.10. Not Later Than. Enter the specific Julian three-position required delivery date (RDD) (for example, 365 indicates 31 Dec). For supply items, also enter the appropriate code for routine or priority dependent on justification or urgency (to determine the proper priority code, contact Base Supply Customer Service(10 ABW/LGL)).

A1.11. Item. If the AF Form 9 has only one line item, the item should be numbered as 0100. If there are multiple items, including line items shown on attached bond pages to the AF Form 9, the first line item is numbered as 0100 and sequentially until you reach 0199. If you have items which number more than 99 line items, you are required to accomplish a second AF Form 9 as a continuation, numbering the second AF Form 9 with the same AF Form 9 number except the twelfth position in the purchase number changes from one to two, or an immediate sequential number. For example, the first AF Form 9 is numbered as F73LGC52730100 with line items numbers 0100 through 0199. The continuation AF Form 9 with the remaining items has a purchase request number of F73LGC52730200 and the line items are numbered 0200 through 0299. Each item should be assigned a four-position requisition serial number. The serial number sequence should be restarted each new Julian date.

A1.12. Description of Material or Services to be Purchased. Enter applicable stock number and a complete description of the item or service required. A listing of stock numbers is included in the *Academy AF Form 9 Guide*. The description must include characteristics, part numbers, and any other data which will help the buyer and supplier identify the item or service and expedite purchasing action. Warranty information applicable to repair requests (such as date of purchase, contract number, or copy of warranty) will facilitate repair. The description must also specify the minimum essential requirements necessary to satisfy your authorization. If sole source or brand name action is requested, a memorandum of justification is required. 10 ABW/LGC can explain what is required in the justification. If part of your requirement is for items available on a General Service Administration (GSA) contract and the remaining items are not on the GSA contract, a separate AF Form 9 must be accomplished for the items not on contract. If separate funds are needed for two line items, separate AF Forms 9 should be accomplished. However, the Federal Acquisition Regulation (FAR) strictly prohibits splitting requirements accomplished to circumvent the regulatory thresholds for competition and acquisition processing.

A1.13. Quantity. Enter the number of units required.

A1.14. Unit. Enter the most commonly used commercial unit identification (such as ea, lb, tn, ft, yd, etc.). Enter the most appropriate divisible unit for requests for services (such as job, service hour, month, etc.). Remember, the contractor gets paid by unit of issue. One job is not appropriate for an annual effort.

A1.15. Estimated Unit Price. Enter a realistic unit price compatible with unit of issue. When no recent price experience is available, contact 10 ABW/LGC for advice.

A1.16. Estimated Total Cost. Unit prices and quantities will be extended to this column and a grand total entered. The total will include extended prices on attached continuation sheets.

A1.17. Demand Code (*the long blank space to the left of the word TOTAL*). Enter the appropriate one-position demand code. Enter "N" for nonrecurring or "R" for recurring-type demand items.

A1.18. Account Code (*the long blank space to the left of the word TOTAL*). Enter the supplementary address six-position account code for the receiving activity if different from the requisitioner cited in the PR number (for example, FQ1234).

A1.19. Signal Code (*the long blank space to the left of the word TOTAL*). Enter one of the following signal codes:

- A Ship-to requisitioner and bill-to requisitioner.
- B Ship-to requisitioner and bill-to supplementary addressee.
- C Ship-to requisitioner and bill-to the activity whose fund code is cited.
- D Ship-to requisitioner, no billing required (Free Issue).
- J Ship-to supplementary addressee and bill-to requisitioner.
- K Ship-to supplementary addressee and bill-to supplementary addressee.
- L Ship-to supplementary addressee and bill-to the activity whose fund code is cited.
- M Ship-to supplementary addressee, no billing required (Free Issue) (for example, Signal Code A).

A1.20. Fund Code (*the long blank space to the left of the word TOTAL*). Enter the two-position fund code as follows:

Nonappropriated fund (NAF) activities will use the appropriate two-position entry as contained in the fourth and fifth positions of the purchase requisition number.

Other customers will use the two-position code as assigned by the supporting Financial Management Office (for example, 20- NAF NCO Open Mess).

A1.21. Requesting Official. This block is dated and signed by the individual (or designated representative) with assigned responsibility for the items or services. This individual will determine that sufficient authorization exists for the requirement and that local purchase is authorized.

A1.22. Approving Official. Self-explanatory.

A1.23. Accounting Classification, Amount, Date, Certifying Official, Signature. Completed by the appropriate Financial Management Office before sending AF Form 9 to 10 ABW/LGC.

NOTE:

Bond paper may be used for continuations. This does not preclude the use of machine listings or other documents when such action is more practical. Include additional information and documents required by other directives on or accompanying the request for purchase.

Attachment 2**USAF PROCUREMENT SOURCE CLASS (PSC) INDEX COMMODITIES**

For individual classes within each of these group divisions, refer to the *Academy AF Form 9 Guide*.

() **GROUP 10 WEAPONS**

Guns, through 30MM, Launchers, Rockets and Pyrotechnic.

() **GROUP 11 NUCLEAR ORDNANCE**

Explosives and Pyrotechnic Components.

() **GROUP 12 FIRE CONTROL EQUIPMENT**

() **GROUP 13 AMMUNITION, EXPLOSIVES, PROPELLANTS**

Ammunition through 30MM, Bombs, Guided Missile Warheads and Explosive Rockets, Rocket Ammunition and Land Mines, Chemical Agents, Pyrotechnics, Demolition Materials, Bulk, Explosives, Fuses and Primers, and Ammunition Handling and Servicing Equipment.

() **GROUP 14 GUIDED MISSILES AND COMPONENTS**

Components, Remote Control Systems, and Handling and Servicing Equipment.

() **GROUP 15 AIRCRAFT AND AIRFRAME STRUCTURAL COMPONENTS**

() **GROUP 16 AIRCRAFT COMPONENTS AND ACCESSORIES**

Propellers; Rotor Blades; Landing Gear Components; Wheel and Brake Systems; Hydraulic, Vacuum, and De-Icing Systems; and Air Conditioning, Heating, and Pressurizing Equipment.

() **GROUP 17 AIRCRAFT LAUNCHING, LANDING, AND GROUND HANDLING/ SERVICING EQUIPMENT**

Arresting, Barrier, and Barricade Equipment, and Specialized Trucks and Trailers.

() **GROUP 18 SPACE VEHICLES**

() **GROUP 19 SHIPS, SMALL CRAFT, PONTOONS, AND FLOATING DOCKS**

Barges, Lighters, and Boats.

() **GROUP 20 MARINE AND COMMERCIAL FISHING EQUIPMENT**

Propulsion Components, Rigging Gear, Deck Machinery, Marine Hardware, Buoys, and Commercial Fishing Equipment.

() **GROUP 22 RAILWAY EQUIPMENT**

Locomotives, Rail Cars, and Right-of-Way Equipment.

() **GROUP 23 GROUND EFFECT VEHICLES, MOTOR VEHICLES, TRAILERS, AND CYCLES**

Trucks, Truck Tractors, Trailers, Motorcycles, Scooters, and Bicycles.

() **GROUP 24 TRACTORS**

Full Track, Wheeled, and Track Laying.

() **GROUP 25 VEHICULAR EQUIPMENT COMPONENTS**

Cab Body, and Frame; Power Transmission, Brake, Steering, Axle, Wheel, and Track Components; & Furniture

() **GROUP 26 TIRES AND TUBES**

Pneumatic, Solid and Cushion, and Repair Materials.

() **GROUP 28 ENGINES, TURBINES, AND COMPONENTS**

Gasoline Engines, Diesel Engines, Steam Engines, Water Turbines, Gas Turbines, and Rocket Engines.

() **GROUP 29 ENGINE ACCESSORIES**

Fuel System, Electrical System, Cooling System, Air and Oil Filters, and Turbo-superchargers.

() **GROUP 30 MECHANICAL POWER TRANSMISSION EQUIPMENT**

Torque Converters, Gears, Pulleys, Sprockets, and Chains, Belting, and Power Transmission Equipment.

() **GROUP 31 BEARINGS**

Unmounted and Mounted.

() **GROUP 32 WOODWORKING MACHINERY AND EQUIPMENT**

Woodworking Machines and Tools and Attachments.

() **GROUP 34 METALWORKING MACHINERY**

Saws and Filing, Boring, Broaching, Drilling and Tapping, Gear Cutting, Grinding Machines, Lathes, Milling Machines, Planers, Machine Tools, Finishing Equipment, Presses, Forging. Machinery, Cutting Tools, Machine Shop Sets
Kits and Outfits.

() **GROUP 35 SERVICE AND TRADE EQUIPMENT**

Laundry and Dry Cleaning, Shoe Repair, Sewing, Wrapping and Packaging, and Vending Machines.

() **GROUP 36 SPECIAL INDUSTRY MACHINERY**

Food Products, Printing, Duplicating, Marking, Textile, Concrete, Glass, Leather, Foundry, and Industrial Assembly Machines.

() **GROUP 37 AGRICULTURAL MACHINERY AND EQUIPMENT**

Soil Preparation, Harvesting, Dairy, and Pest Control Equipment.

() **GROUP 38 CONSTRUCTION, MINING, EXCAVATING AND HIGHWAY MAINTENANCE EQUIPMENT**

Excavating Equipment, Cranes, Mining Equipment, Truck and Tractor Attachments.

() **GROUP 39 MATERIALS HANDLING**

Conveyors, Warehouse Trucks and Tractors, Blocks, Tackles, Slings, Winches, Hoists and Elevators

() **GROUP 40 ROPE, CABLE, CHAIN AND FITTINGS**

() **GROUP 41 REFRIGERATION, AIR CONDITIONING, AND AIR CIRCULATING EQUIPMENT**

() **GROUP 42 FIRE-FIGHTING, RESCUE, AND SAFETY EQUIPMENT AND ACCESSORIES**

Lifesaving and Diving Equipment, and Safety and Rescue Equipment.

- () **GROUP 43 PUMPS AND COMPRESSORS**
- () **GROUP 44 FURNACE, STEAM PLANT, AND DRYING EQUIPMENT, AND NUCLEAR REACTORS**
Boilers, Heat Exchangers, Kilns and Ovens, and Fan and Blower Equipment.
- () **GROUP 45 PLUMBING, HEATING AND SANITATION EQUIPMENT**
Fixtures and Accessories, and Space Water Heaters.
- () **GROUP 46 WATER PURIFICATION AND SEWAGE TREATMENT EQUIPMENT**
- () **GROUP 47 PIPE, TUBING, HOSE, AND FITTINGS**
- () **GROUP 48 VALVES**
- () **GROUP 49 MAINTENANCE REPAIR SHOP EQUIPMENT**
Motor Vehicle, Aircraft, Ammunition, Fire Control, and Weapons Maintenance Repair Shop Equipment.
- () **GROUP 51 HAND TOOLS**
Nonpowered, Power Driven, Drill Bits, Taps, Dies, and Collets, and Sets, Kits and Outfits.
- () **GROUP 52 MEASURING TOOLS**
Craftsmen, Inspection, Precision Layout and Sets, Kits and Outfits.
- () **GROUP 53 HARDWARE AND ABRASIVES**
Screws, Bolts, Studs, Nuts and Washers, Nails, Rivets, Abrasives, and Springs.
- () **GROUP 54 PREFABRICATED STRUCTURES AND SCAFFOLDING**
Portable Buildings, Storage Tanks, Scaffolding, and Tower Structures.
- () **GROUP 55 LUMBER, MILL WORK, PLYWOOD, AND VENEER**
- () **GROUP 56 CONSTRUCTION AND BUILDING MATERIALS**
Glass, Tile, Brick./and Block, Pipe and Conduit, Wallboard, Roofing, and Fencing.
- () **GROUP 58 COMMUNICATION, DETECTION, AND COHERENT RADIATION EQUIPMENT**
Telephone and Telegraph, Security, Teletype, Radio and Television, Navigation, Public Address, Sound Recording and Reproducing, Radar, and Underwater Equipment.
- () **GROUP 59 ELECTRICAL AND ELECTRONIC EQUIPMENT COMPONENTS**
Capacitors, Filters, Fuses, Circuit Breakers, Switches, Connectors, Lugs, Terminals, Relays, Coils, Electron Tubes, Semiconductor Devices, Micro-electric Devices, Microphones and Speakers, Insulators, Contact Brushes, Antennas, Cable, and Wire Assemblies.
- () **GROUP 60 FIBER OPTIC EQUIPMENT**
Conductors, Cables, Cable Assemblies and Harness Devices, Interconnectors, Kits, Sets, Accessories and Supplies.
- () **GROUP 61 ELECTRIC WIRE AND POWER DISTRIBUTION EQUIPMENT**
Motors, Generators, Transformers, Converters, Batteries, Wire and Cable.
- () **GROUP 62 LIGHTING FIXTURES AND LAMPS**
Indoor and Outdoor, Vehicular, Portable, Lighting Equipment; Bulbs, Ballasts, Starters, and Nonelectrical Lighting Fixtures.

- () **GROUP 63 ALARM AND SIGNAL SYSTEMS**
Traffic, Shipboard, Railroad, and Aircraft.
- () **GROUP 65 MEDICAL, DENTAL, AND VETERINARY EQUIPMENT AND SUPPLIES**
- () **GROUP 66 INSTRUMENTS AND LABORATORY EQUIPMENT**
- () **GROUP 67 PHOTOGRAPHIC EQUIPMENT**
Cameras, Projection Equipment, Developing, Film, and Sets, Kits, and Outfits.
- () **GROUP 68 CHEMICALS AND CHEMICAL PRODUCTS**
Chemicals, Dyes, and Gases: Compressed and Liquefied.
- () **GROUP 69 TRAINING AIDS AND DEVICES**
- () **GROUP 70 DATA PROCESSING EQUIPMENT, SOFTWARE, SUPPLIES, AND EQUIPMENT**
- () **GROUP 71 FURNITURE** Household and Office Furniture, Cabinets, Lockers, Bins, and Shelving.
- () **GROUP 72 HOUSEHOLD AND COMMERCIAL FURNISHINGS AND APPLIANCES**
Floor Coverings, Draperies, Awnings, and Shades.
- () **GROUP 73 FOOD PREPARATION AND SERVING EQUIPMENT**
Utensils, Cutlery, Flatware, Tableware, Sets, Kits, and Outfits.
- () **GROUP 74 OFFICE MACHINES AND VISIBLE RECORD EQUIPMENT**
Typewriters, Composing Machines, Sound Recording and Reproducing Machines, and Visible Record Equipment.
- () **GROUP 75 OFFICE SUPPLIES AND DEVICES**
Stationary, Record and Standard Forms.
- () **GROUP 76 BOOKS, MAPS, AND OTHER PUBLICATIONS**
Books, Newspapers, Maps, Charts, Drawings and Specifications, Sheet Music, and Microfilm.
- () **GROUP 77 MUSICAL INSTRUMENTS, PHONOGRAPHS, AND HOME TYPE RADIOS AND TVs**
- () **GROUP 78 RECREATIONAL AND ATHLETIC EQUIPMENT**
- () **GROUP 79 CLEANING EQUIPMENT AND SUPPLIES**
- () **GROUP 80 BRUSHES, PAINTS, SEALERS, AND ADHESIVES**
- () **GROUP 81 CONTAINERS, PACKAGING, AND PACKING SUPPLIES**
- () **GROUP 83 TEXTILES, LEATHER, FURS, APPAREL AND SHOE FINDINGS, TENTS, AND FLAGS**
- () **GROUP 84 CLOTHING, INDIVIDUAL EQUIPMENT AND INSIGNIA**
- () **GROUP 85 AGRICULTURAL SUPPLIES**
Feed, Fertilizers and Seeds.
- () **GROUP 88 LIVE ANIMALS**

() **GROUP 89 SUBSISTENCES**

() **GROUP 91 FUELS, LUBRICANTS, OILS, AND WAXES**

() **GROUP 93 NONMETALLIC FABRICATED MATERIALS**

Paper, Rubber, Plastic, and Glass Fabricated Materials.

() **GROUP 94 NONMETALLIC CRUDE METALS**

() **GROUP 95 METAL BARS, SHEETS, AND SHAPES**

Wire, Bars, and Rods.

() **GROUP 96 ORES, MINERALS, AND THEIR PRIMARY PRODUCTS**

() **GROUP 99 MISCELLANEOUS**

Including Signs, Jewelry, Smokers Articles, Ecclesiastical Equipment, Memorials, Mortuary Equipment, Manufactured Ice, and Demineralized Water.

Attachment 3**USAF PROCUREMENT SOURCE CLASS (PSC) INDEX SERVICE AND CONSTRUCTION**

For individual classes within each of these group divisions, refer to the Academy AF Form 9 Guide.

| | |
|----------------|--|
| GROUP A | RESEARCH, DEVELOPMENT, TRAINING, & EDUCATION |
| GROUP B | SPECIAL STUDIES AND ANALYSIS |
| GROUP C | PROFESSIONAL, TECHNICAL, MANAGEMENT SERVICES |
| GROUP D | ADP TELECOMMUNICATION SERVICES |
| GROUP E | PURCHASE FACILITIES, BUILDINGS, SPACE |
| GROUP F | NATURAL RESOURCE MANAGEMENT SERVICES |
| GROUP G | SOCIAL SERVICES |
| GROUP H | QUALITY CONTROL, TESTING, & INSPECTION SERVICES |
| GROUP J | MAINTENANCE, REPAIR & REBUILDING OF EQUIPMENT |
| GROUP K | MODIFICATIONS, ALTERATION & REBUILDING OF EQUIPMENT |
| GROUP L | TECHNICAL REPRESENTATIVE SERVICES |
| GROUP M | OPERATION/MAINTENANCE OF GOVERNMENT OWNED FACILITY |
| GROUP N | INSTALLATION OF EQUIPMENT |
| GROUP P | SALVAGE SERVICES |
| GROUP Q | MEDICAL SERVICES |
| GROUP R | ARCHITECT, ENGINEER, EXPERT, & CONSULTATION |
| GROUP S | UTILITIES & HOUSEKEEPING SERVICES |
| GROUP T | PHOTOGRAPHIC, PRINTING, MAPPING, & PUBLICATION SERVICES |
| GROUP U | TRAINING SERVICES |
| GROUP V | TRANSPORTATION & TRAVEL SERVICES |
| GROUP W | LEASE OR RENTAL, EXCEPT TRANSPORTATION EQUIPMENT |
| GROUP X | LEASE OR RENTAL OF FACILITIES |
| GROUP Y | CONSTRUCTION |
| GROUP Z | MAINTENANCE, REPAIR, ALTERATION OF REAL PROPERTY |

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